

Fellow of the Institute Award	
Purpose	The CIFST Fellow (FCIFST) designation is the highest recognition of career excellence and achievement demonstrated by outstanding contributions to the field of Food Science and Technology; leadership within the Institute and profession and sustained service.
Eligibility Criteria	<ol style="list-style-type: none"> 1. Length of Membership <ul style="list-style-type: none"> • Nominees must be an active member of the Institute (Professional, Associate, Retired) in good standing for a minimum of ten years, not including time as a student member. 2. Professional Achievements <ul style="list-style-type: none"> • Nominees should have demonstrated outstanding achievements and contributions to the field or industry related to Food Science and Technology . 3. Leadership Roles <ul style="list-style-type: none"> • Consideration will be given to nominees who have held leadership roles within related professional organizations, (e.g. corporate, academic, governance, community, NGO). 4. Service to CIFST <ul style="list-style-type: none"> • Nominees should have a history of active and significant service to CIFST, such as participation in leadership positions, committees, conference and event organization, or other volunteer activities.
Selection of Award Recipient	<p>The CIFST Fellow nomination will be evaluated by the Awards Committee as follows:</p> <p>Letters of recommendation = 25%</p> <p>Most impactful advancements/achievements/contributions = 25%</p> <p>Professional leadership and evidence = 15%</p> <p>Ongoing service and volunteerism = 35%</p>
Nomination Procedure	<p>Nominations for the Fellow of the Institute Award may be submitted by individual CIFST members or regional Sections of CIFST.</p> <p>Responsibilities of Nominator:</p> <ul style="list-style-type: none"> • Contact Nominee well before nomination deadline to inform candidate that a nomination document is being prepared. • Fill in nomination form and assemble required supporting documents. • Submit nomination form and required supporting documents to the Executive Director of the CIFST by the deadline indicated on the CIFST website.



CIFST

Canadian Institute of
Food Science & Technology

AWARD NOMINATION FORM

Responsibilities of Nominee:

- Approve request to be nominated for the Institute Award.
- Supply required information as described below.

The CIFST Fellow (FCIFST) nomination package must include:

- A. A supporting statement of the nominee's career excellence, leadership and service contributions of 500-750 words maximum.
- B. A statement of the nominee's most impactful advancements, achievements, contributions to the Food Science and Technology profession – 2 pages maximum.
- C. Two letters of support detailing the nominee's contributions and impact; at least one letter of support must be from a CIFST Professional member; one of the letters can be a group submission.
- D. The nominee's updated resume/curriculum vitae.

Nomination Form – Fellow of the Institute Award	
Full Name of Nominee	
Title	
Employer	
Business Address	
Telephone	
Email	
Educational Background of Nominee	
No. of years as a Professional CIFST member	
Positions held on Section Executives and Years of Service	
Positions held on National Executive, National Committees and Years of Service	

<p>Description of Candidate's Accomplishments</p>	<p>The nomination should include:</p> <ul style="list-style-type: none"> • A carefully written statement by the nominator highlighting the candidate's merits for selection of the Institute Award. • A curriculum vitae of the candidate including reference to important accomplishments and service to the institute. <p>Brief letters of support from others, referring to the award eligibility criteria, will strengthen the nomination.</p> <p>Nominations should be consistent with a fair description of the candidate's career and accomplishments.</p>
<p>CONTACT INFORMATION OF NOMINATOR (must be a current CIFST member)</p>	
<p>Full Name</p>	
<p>Title</p>	
<p>Business Address</p>	
<p>Telephone</p>	
<p>Email</p>	

Please complete the form above and attach further documentation as necessary.