



Canadian Institute of
Food Science & Technology

AWARD NOMINATION FORM

Emeritus Membership Award	
Purpose	To bestow an honorary title upon a member who has retired from his or her vocation, and who, in the course of their career, has contributed meritorious service to the Food Industry and the Institute.
Eligibility Criteria	<p>The candidate must be a professional or retired member of CIFST, who, in the course of their career, has contributed meritorious service to the food industry and the Institute.</p> <p>Current members of the CIFST Board of Directors cannot be nominees.</p>
Limitations	A maximum of one Emeritus Membership may be granted per year.
Selection of Award Recipient	An Awards Committee is struck each year. The Past President of the CIFST is appointed chair of the Awards Committee and is responsible for assembling a committee of four to six current CIFST members from different sections across the country. Members of the Awards Committee review the nomination documents prior to the selection meeting. An award recipient must receive majority support from all members of the Awards Committee.
Nomination Procedure	<p>Nominations for the Institute Award may be submitted by individual CIFST members or regional Sections of CIFST.</p> <p>Responsibilities of Nominator:</p> <ul style="list-style-type: none"> • Contact Nominee well before the nomination deadline to inform candidate that a nomination document is being prepared. • Fill in nomination form and assemble required supporting documents, including letters of support. • Submit nomination form and required supporting documents to the Executive Director of the CIFST by the deadline indicated on the CIFST website. <p><i>Note: Support from the Section's Executive will strengthen the nomination.</i></p> <p>Responsibilities of Nominee:</p> <ul style="list-style-type: none"> • Approve request to be nominated for the award. • Supply required information as described below.



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Nomination Form - Emeritus Membership Award	
Full Name of Company Representative	
Title	
Employer	
Business Address	
Telephone	
Email	
No. of years as a CIFST member	
Positions held on Section Executives and Years of Service	
Description of Candidate's Accomplishments	<p>The nomination should include:</p> <ul style="list-style-type: none">• A carefully written statement by the nominator highlighting the candidate's merits for selection of Emeritus membership;• A curriculum vitae of the candidate including reference to important accomplishments and service to the institute; and/or• A carefully written statement by the nominator highlighting the candidate's merits for selection of Emeritus membership. This should include a list of their service to the institute (offices held in regional sections and/or the national board) and accomplishments in their career.



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CONTACT INFORMATION OF NOMINATOR (must be a current CIFST member)	
Full Name	
Title	
Business Address	
Telephone	
Email	

Please complete the form above and attach further documentation as necessary.